



## COMPANY INFORMATION – INVOICING

Company name	Helmacab Oy
Business ID	2298953-4
VAT No.	FI22989534
EORI No.	FI2298953-4
Address	Lasitehtaankatu 12, 10960 HANKO, FINLAND
Email	customer.care@helmacab.com

### PAYMENT DETAILS

IBAN	FI76 1571 3000 0024 60
SWIFT-address (BIC)	NDEAFIHH
Bank	Nordea Bank Finland Plc Safamaradankatu 5, 00020 NORDEA, FINLAND

\* Payments in full amount.

The Payer (sender of the payment) will pay all fees charged by the sending bank.  
Cheques not accepted. Only Payment Orders accepted.

### ELECTRONIC INVOICES

PDF invoices via email      22989534@scan.netvisor.fi

\* Multiple invoices may be sent in a single email, provided each invoice (including all related pages) is submitted as a separate PDF file. Each file must have a unique name.

The total size of the email must not exceed 5 MB.

All files must be valid PDF documents (version 1.3 or later).

PDF files must not be password-protected or encrypted.

Document size must not exceed 210 x 297 mm (A4).

File names may include letters (a-z, A-Z), numbers (0-9), and standard punctuation.

Do not use special characters or spaces.

### PAPER INVOICES

Scanning address      Helmacab Oy  
AIFI44405  
P.O. Box 110  
FI-01301 VANTAA

\* Both the invoice and the envelope must include the full scanning address information to ensure accurate and timely delivery.

Only invoices may be sent to the scanning address. Any other materials (e.g. receipts, business gifts, credit cards, or tickets) will not be processed or forwarded to recipients.

For optimal automated processing, use black text on a white background only.

Do not use staples, rivets, or other fasteners when submitting documents.

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